

# MAKE TAX DIGITAL – FREE WORKSHOP

**Location:** BBK Partnership, 1 Beauchamp Court, 10  
Victors Way, Barnet, Herts, EN5 5TZ

**Date:** Wednesday 21<sup>st</sup> November 2018

**Time:** 10.00am onwards

We have pleasure to invite you to our exclusive Making Tax Digital (MTD) Event. Please join us to find out more about HMRC's MTD initiative, and how you can get ready for it before April 2019! Our event is split into 2 sessions; the **morning session from 10am to 4pm will be held at our BBK Head Office**, followed by **our evening session held at Angtong Thai Restaurant in Barnet which will be from 4.30pm onwards**. The restaurant is a two minute walk from our office.

## PROGRAMME

**10am – 4pm**

### **Software Demo**

Please complete our online form to book a time slot! (There will be 6 time-slots and we have 15 computers across 3 floors)

Members of our staff together with QuickBooks consultants will be assisting you on various accounting software applications:

- ❖ QuickBooks – BBK Partnership preferred software partners
- ❖ Sage
- ❖ Xero
- ❖ Receipt Bank
- ❖ Google Drive

**4:15pm – 4:25pm**

**Welcome to seminar presentation – Arnold and Kandee,  
Partners of BBK**

**4:30pm – 5:00pm**

### **Guest Speaker – Barclays UK**

Presentation by *Mr Alex Douglas, Digital Engagement Manager of Barclays UK*. Topics discussed:

- ❖ Cyber fraud
- ❖ Cyber mitigation
- ❖ Barclay's cloud-based platform.

**5:00pm – 5:30pm**

### **Guest Speakers – QuickBooks Consultants**

Presentation by *Mr Anthony Levene and Miss Chloe Pugh-Life*

- ❖ Onboarding process and technical roadmap
- ❖ QuickBooks features and capabilities

**5:30pm – 5:45pm**

### **Guest Speaker- James McGregor Mortgage Broker**

- ❖ Commercial loan and Special Purpose Vehicle financing

**5:45pm – 6:00pm**

**Mingle with partners, staff and guest speakers and enjoy refreshments!**

**6:00pm – 6:15pm**

**Vote of Thanks – David Beckwith, Partner of BB**

Please book desired time slot via link received by email or call us on 020 8216 2520